



# Application for Enrolment as Fresh/Gap Case/First Time Enrolment under SAIL Mediclaim Scheme (w.e.f. 11<sup>th</sup> July, 2023 – 10<sup>th</sup> July, 2024)

Employee Details																															
Name of Employee												Personnel No.																			
Unit from where retired				<b>BHILAI STEEL PLANT</b>				Department				Designation																			
Date of Separation												Claim Centre (only for Enrolment)				KOLKATA		CHENNAI		DELHI		BHILAI		DURGAPUR							
												D		D		M		M		Y		Y		Y		Y		Y			
Name of Member																															
Date of Birth (As per BSP record)												D		D		M		M		Y		Y		Y		Y		MIN New		Gender (M/F)	
Name of Spouse																															
Date of Birth (As per BSP record)												D		D		M		M		Y		Y		Y		Y		MIN New		Gender (M/F)	
Address																															
Pin Code																Mob.				Phone											
Email ID																															
Aadhar No. (Self)																Aadhar No.(Spouse)															
Date of Enrolment (for fresh enrolments only)												D		D		M		M		Y		Y		Y		Y		Number of Members			
Premium for base policy Employee(Rs.)																Premium for base Policy Spouse(Rs.)								Total Premium(Rs.)							
Whether Super Top Up required(Yes/No):																If yes, Threshold Rs.(in lakhs)								Sum Insured Rs.(in lakhs)							
Premium for Super Top Up Sum Employee (Rs.)																Premium for Super Top Up Sum Spouse (Rs.)								Premium for Super Top Up Sum Both (Rs.)							
Nominee of Employee																				Relation with Employee											
Nominee of Spouse																				Relation with Spouse											
<b>ECS Details</b>												<b>Employee</b>								<b>Spouse</b>											
Name of Account Holder																															
Name of Bank																															
Branch Name																															
Branch Address																															
Type of Account (tick)												Savings Bank								Current Deposit											
Member Account No.																				MICR Code											
Spouse Account No.																				MICR Code											
IFSC Code Member																				Old MIN Member											
IFSC Code Spouse																				Old MIN Spouse											
Signature of Member																				Signature of Spouse											
<b>Payment Details</b>																															
DD / Challan No																Amount (Rs.)				Date -											
																				Drawee Bank											
<b>Members to Note</b>																															
<b>Enclosures:</b> (1) Copy of Aadhar Card, member & spouse; (2) Cancelled cheque with Printed Name; (3) Challan Copy; (4) Separation Order Copy																															
<b>Intimation :</b> (1) Pre-planned hospitalization - <u>48 hours</u> in advance; (2) Emergency - within <u>24 hrs</u> from the time of admission.																															
<b>Claim Submission :</b> (1) IPD - Within 30 days from the date of discharge; (2) Post-Hospitalization, bill to be submitted within 30 days after completion of treatment period of 60 days; (3) OPD – Claim to be submitted before exceed Rs.2000/- per person per policy period or within 90 days from the date of treatment, whichever is earlier.																															
<b>Cappings/Ceilings :</b> Members to apprise themselves regarding Cappings/Ceilings before availing mediclaim facility, from the SAIL Website / Mediclaim Booklet.																															
<b>THE ABOVE TIME LIMITS TO BE STRICTLY ADHERED TO, SO THAT THE CLAIMS ARE NOT REJECTED.</b>																															

